

PETITIONER OR ATTORNEY ( <i>Name, state bar number, and address</i> ):  <hr/>  TELEPHONE NO.: _____ FAX NO. ( <i>Optional</i> ): _____ E-MAIL ADDRESS ( <i>Optional</i> ): _____ ATTORNEY FOR ( <i>Name</i> ): _____	FOR COURT USE ONLY
<b>SUPERIOR COURT OF CALIFORNIA, COUNTY OF _____</b> STREET ADDRESS: _____ MAILING ADDRESS: _____ CITY AND ZIP CODE: _____ BRANCH NAME: _____	
PETITION OF ( <i>Name</i> ): _____	
<b>PETITION FOR CHANGE OF NAME AND GENDER</b>	CASE NUMBER: _____

Before you complete this petition, you should read the *Instructions for Filing Petition* on the next page. You must answer all questions and check all boxes on this petition that apply to you. You must file this petition in the superior court of the county where the person whose name is to be changed resides.

1. Petitioner (*present name*): \_\_\_\_\_ requests that the Court decree that petitioner's name is changed to (*proposed name*): \_\_\_\_\_
2. Petitioner requests a decree that the petitioner's gender is changed:
  - (1) ☐ from male to female.
  - (2) ☐ from female to male.
3. **An affidavit or declaration of a physician documenting the sex change is filed with this petition.**
4. Petitioner requests that the court order that a new birth certificate be issued reflecting the gender and name changes sought by this petition.
5. Petitioner requests that the court issue an order directing all interested persons to appear and show cause why this petition should not be granted.
6. Petitioner provides the following information in support of this petition:
  - a. The information contained in the physician's affidavit or declaration.
  - b–f. The information contained in the attachment (*attach a copy of the attachment Name and Information About the Person Whose Name Is to Be Changed (form NC-110)*).

## INSTRUCTIONS FOR FILING A PETITION

### Where to File

1. The petition for change of name and gender must be filed in the superior court in the county where the petitioner presently lives.

### Whose Name May Be Changed

The petition may be used to change one's name and gender.

### What Forms Are Required

Prepare an original and two copies of each of the following documents:

- a. *Petition for Change of Name and Gender* (form NC-200)
- b. *Name and Information About the Person Whose Name Is to Be Changed* (form NC-110)
- c. *Order to Show Cause* (form NC-220)
- d. *Decree Changing Name and Gender* (form NC-230)
- e. A physician's declaration documenting the sex change

### Filing and Filing Fee

Prepare an original *Civil Case Cover Sheet* (form CM-010). File the original petition and *Civil Case Cover Sheet* with the clerk of the court and obtain two filed-endorsed copies of the petition. A filing fee will be charged unless you qualify for a fee waiver. (If you want to apply for a fee waiver, see *Application for Waiver of Court Fees and Costs* (form 982(a)(17)); *Information Sheet on Waiver of Court Fees and Costs* (form 982(a)(17)(A)); and *Order on Application for Waiver of Court Fees and Costs* (form 982(a)(18).)

### Requesting a Court Hearing Date

You should request a date for the hearing on the *Order to Show Cause* at least six weeks in the future.

### Filing the Order to Show Cause

After the hearing date has been included and you have obtained a judge's signature on the *Order to Show Cause*, file the original order in the clerk's office and obtain filed-endorsed copies of the order.

### Publishing the Order to Show Cause

A copy of the *Order to Show Cause* must be published in a local newspaper of general circulation once a week for **at least four consecutive weeks** before the date of the hearing on the petition. The petitioner selects the newspaper from among those newspapers legally qualified to publish orders and notices. The newspaper used must file a Proof of Publication with the superior court before the hearing. If no newspaper of general circulation is published in the county, the court may order the *Order to Show Cause* to be posted by the clerk.

### Domestic Violence Confidentiality Program

In cases where the petitioner is a participant in the domestic violence confidentiality program, the petition, the order to show cause published in the newspaper, and the decree should, instead of giving the proposed name, indicate that the name is confidential and on file with the Secretary of State.

### Court Hearing

Bring copies of all documents to the hearing. If the judge grants the name change petition, the judge will sign the original decree.

10. If you want to amend a birth certificate to show the change, you should contact the following office:

**Department of Health Services  
Office of Vital Records  
304 "S" Street  
Sacramento, CA 95814**

Local courts may supplement these instructions. Check with the court to determine whether supplemental information is available. For instance, the court may provide you with additional written information about which department handles name and gender change petitions, when petitions are heard, and which newspapers may be used to publish the *Order to Show Cause*.